



Education Board

Date: MONDAY, 6 FEBRUARY 2023
Time: 1.45 pm
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Caroline Haines (Chair)	Benjamin Murphy
Naresh Sonpar (Deputy Chair)	Ruby Sayed
Alderman Sir Peter Estlin	Mandeep Thandi
Deputy Madush Gupta	James Adeleke
Alderman Robert Howard	Tim Campbell
The Rt. Hon. The Lord Mayor,	Bolu Faseun
Nicholas Lyons	Mary Robey
John Griffiths	
Deputy Shravan Joshi	

Enquiries: **Chloe Ainsworth**
Chloe.Ainsworth@cityoflondon.gov.uk

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A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Michael Cogher
Acting Town Clerk and Chief Executive

AGENDA

NB: Certain matters for information have been marked * and will be taken without discussion, unless a Member indicates that they have questions or comments prior to the start of the meeting. These information items have been collated in a supplementary agenda pack and circulated separately.

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes and summary of the meeting held on 2 December 2022.

For Decision
(Pages 7 - 14)

4. ***OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information

5. **EDUCATION BOARD STRATEGY ANNUAL REPORT 2022 / DEVELOPING A NEW FIVE YEAR STRATEGY**

Director of Community and Children's Services to be heard.

For Information

6. **EDUCATION BOARD DINNER UPDATE**

Director of Community and Children's Services to be heard.

For Information

Education

7. **CITY PREMIUM GRANT EVALUATIONS**

Director of Community and Children's Services to be heard.

For Information

8. **EXCLUSION UPDATE**

Chief Executive Officer of the City of London Academies Trust (CoLAT) to be heard.

For Information

9. **PUPIL NUMBER AND PLACE PLANNING REPORT**

Director of Community and Children's Services to be heard.

For Information

10. **PARENTAL ENGAGEMENT ROUNDTABLE**

Director of Community and Children's Services to be heard.

For Information

11. ***GOVERNOR APPOINTMENTS UPDATE**

Director of Community and Children's services.

For Information

Cultural & Creative Learning

12. **EDUCATION, CULTURAL AND CREATIVE LEARNING AND SKILLS UPDATE**

Report of the Director of Community and Children's Services.

For Information
(Pages 15 - 22)

Skills

13. **LONDON CAREER'S FESTIVAL (LCF) UPDATE**

Report of the Director of Community and Children's Services.

For Discussion
(Pages 23 - 26)

14. ***CONNECTING COMMUNITIES**

Report of the Director of Community and Children's Services.

For Information

15. **ENVIRONMENTAL AND OUTDOOR LEARNING UPDATE**

Report of the Director of Community and Children's Services.

For Discussion
(Pages 27 - 30)

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

18. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

For Decision

Part 2 - Non-Public Agenda

19. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 2 December 2022.

For Decision
(Pages 31 - 34)

20. ***NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information

21. **CHAIRS' UPDATES**

The Chairs of the CJS, CoLAT, CLSF, CLS and CLSG to be heard.

For Information

22. **ALLOCATION OF CITY OF LONDON EXPANSION SPACE FOR THE CITY OF LONDON SCHOOL FOR GIRLS**

Report of the Chief Officer and Headmistress and the Bursar of the City of London School for Girls (CLSG).

For Decision
(Pages 35 - 46)

23. **EDUCATION CHARITIES REPORT**

Report of the Managing Director of Bridge House Estates.

For Decision
(Pages 47 - 54)

24. **RISK MANAGEMENT UPDATE**

Report of the Managing Director of Bridge House Estates.

For Information
(Pages 55 - 86)

25. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

26. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential

27. **CONFIDENTIAL NOTE OF INQUORATE MEETING**

To agree the confidential note of the inquorate meeting held on 2 December 2022.

For Decision

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EDUCATION BOARD Friday, 2 December 2022

Minutes of the meeting of the Education Board held at Committee Room 4 - 2nd Floor West Wing, Guildhall on Friday, 2 December 2022 at 10.00 am

Present

Members:

Caroline Haines (Chair)
Naresh Sonpar (Deputy Chairman)
Alderman Sir Peter Estlin
John Griffiths
Deputy Madush Gupta
Deputy Shravan Joshi
Bolu Faseun
Mary Robey

In attendance:

James Adeleke
Alderman Robert Howard
Benjamin Murphy
Mandeep Thandi

Officers:

Chloe Ainsworth	- Town Clerk's Department
Anne Bamford	- Community & Children's Services Department
Scott Caizley	- Community & Children's Services Department
Beth Crosland	- Museum of London
Mark Jarvis	- Chamberlain's Department
Catherine McGovern	- Community & Children's Services Department
Scott Myers	- Community & Children's Services Department
John Park	- Town Clerk's Department
Vasima Patel	- Community & Children's Services Department
Gwen Rhys	- Community & Children's Services Department
Torri Stewart	- Community & Children's Services Department
Frazer Swift	- Museum of London
Emily Rimington	- Comptroller & City Solicitor

1. **APOLOGIES**

Apologies for absence were received from Benjamin Murphy (Mr Murphy attended the meeting virtually).

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Deputy Shravan Joshi declared a non-pecuniary interest in respect of item 20 and his role as Chair of the Planning and Transportation Committee.

3. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 20 October 2022 were approved as a correct record, subject to the following amendment:

- John Griffiths' name was added to the attendance list.

4. **OUTSTANDING ACTIONS**

The Board received a report of the Town Clerk setting out its outstanding actions.

In response to a query, the Board was informed that Officers would explore making training available to stakeholder organisations.

RESOLVED - That the outstanding actions be noted.

5. **LEAD MEMBER FOR ENVIRONMENTAL EDUCATION**

The Board received a verbal update from the Chair regarding the role of Lead Member for the Environment. The Board was informed that Alderman Robert Howard had expressed his interest in the role and was the only Member who had done so. The Board was therefore invited to approve the appointment of Alderman Howard.

RESOLVED – That Alderman Robert Howard be appointed as Lead Member for the Environment for a term of one year.

6. **CHILDREN AND YOUNG PEOPLE'S PLAN 2022 - 25**

The Board received a report of the Director of Community and Children's Services setting the strategic priorities for the City Corporation to ensure that children and young people who live or study in the Square Mile, or access its services, live the best life that they can.

In response to a query, Members were informed that the City Corporation has safeguarding responsibilities for children in relation to the performance of its functions, and that the local authority in which the children reside is responsible for their social care. The Board requested further clarity about the responsibilities the City Corporation has to its children residents attending schools in other local authorities.

The Board was informed that the City of London's Children's Partnership Board was driving the plan and that it meets every three months to deliver a quarterly progress report. It was noted that these reports are available for interested Members or Committees upon request.

Officers explained that they were striving to achieve a balanced approach to consultation and engagement as they have found that currently cohorts feel over consulted.

RESOLVED – That the report be noted.

7. **GOVERNOR APPOINTMENTS UPDATE**

The Board received a report of the Director of Community and Children's Services providing any updates on governor appointments to the Local Governing Bodies of the City of London Academies Trust (CoLAT) and a list of the current governing body membership of the City Family of Schools.

RESOLVED – That the report be noted.

8. **REVENUE BUDGETS 2023/24**

The Board considered a joint report of the Director of Community and Children's Services and the Chamberlain containing the annual submission of the revenue budgets overseen by the Education Board.

RESOLVED, that Members –

- a) Review the provisional 2023/24 revenue budget to ensure that it reflected the Committee's objectives and approve the budget for submission to the Finance Committee;
- b) Authorise the Chamberlain to revise these budgets to allow for further implications arising from the agreement by this Committee of specific allocations of funding to Academies and Central Support Services;
- c) Agree that minor amendments for 2022/23 and 2023/24 budgets arising during budget setting be delegated to the Chamberlain.

9. **EDUCATION, CULTURAL AND CREATIVE LEARNING AND SKILLS UPDATE**

The Board received a report of the Director of Community and Children's Services updating Members on recent events and activities delivered across the three strategies overseen by the Education Board: Education, Cultural and Creative Learning, and Skills.

The Chair invited Members to recommend guests for the Education Board dinner before the end of January.

RESOLVED – That the report be noted.

10. **CITY SCHOOLS CONFERENCE EVALUATION**

The Board received a report of the Director of Community and Children's Services updating Members on the recent Annual City Schools' Conference and providing insights on the evaluation feedback from the event.

In response to a query from a Member, the Board was informed that once a theme for the events of 2023 has been decided, promotional information will be circulated to Members so that they can promote the events to their networks.

On behalf of the Chief Executive Officer of CoLAT, the Chair of the Board of Trustees of CoLAT informed Members that a follow-up meeting to drive the social mobility agenda across London was being arranged for January.

The Board discussed the need to develop an action plan arising from discussion points at the conference and agreed that developing partnerships across London would be fundamental to driving progress.

RESOLVED – That the report be noted.

11. **CULTURE MILE LEARNING SCHOOL VISITS FUND**

The Board received a report of the Director of the Museum of London providing the quarterly update on the Schools Visits Fund.

A Member suggested connecting the Gardeners Livery Company with Culture Mile Learning to provide extra resource and opportunities for the School Visits Fund. The Board requested data on the uptake of the fund by CoLAT schools.

In response to a question from a Member, the Board was informed that the funds accrued during the Covid-19 pandemic had been repurposed to increase capacity now.

The Board discussed the requirement for at least 35% of pupils at the school applying for the fund to be eligible for pupil premium. A Member stated that a more nuanced approach to providing access to the scheme would ensure that disadvantaged children in school with more affluent peers could still receive the benefits of the fund. The Board was informed that Officers would explore options for allowing more pupil premium children to access the scheme.

RESOLVED – That the report be noted.

12. **REVIEW OF FUNDING TO THE GUILDHALL SCHOOL OF MUSIC & DRAMA FOR SCHOLARSHIPS**

The Board considered a report of the Principal of Guildhall School of Music and Drama reviewing the City Corporation's payment of £30,000 per annum to the school and demonstrating the impact of the funds.

Noting the City Corporation's Social Mobility Strategy (2018 – 2028), the Board agreed that the report did not contain sufficient detail about how social mobility is considered in the awarding of scholarships. The Chair noted that she had previously requested that the Guildhall School of Music & Drama work with the

City of London Academies so that these pupils might benefit from scholarship opportunities.

RESOLVED – Members authorise the Director of Community and Children’s Services to request evidence on how social mobility is embedded in the Guildhall School of Music and Drama’s scholarship program.

13. **CONNECTING COMMUNITIES**

The Board received an update on the progress of the Connecting Communities programme.

In response to a query from a Member, the Board was informed that the programme concludes in June 2023 and that the evaluation of the programme would be conducted by Central London Forward. The Board discussed the learning points from the programme so far and the importance of embedding these in future programmes.

RESOLVED – That the report be noted.

14. **LONDON CAREERS FESTIVAL UPDATE**

The Board received a verbal update from the Director of Community and Children’s Services on the London Careers Festival (LCF).

The Chair invited Members to contact the Lead Partnerships Officer if they would like to be involved in the LCF.

RESOLVED – That the update be noted.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There were no items of urgent business.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act as follows:-

Item	Paragraph
18, 20, 21&22	3

18. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 20 October 2022 were approved as a correct record.

19. **NON-PUBLIC OUTSTANDING ACTIONS**

RESOLVED – That the non-public outstanding actions be noted.

20. **CHAIRS' UPDATES**

The Board received verbal updates in relation to the City Junior School (CJS), City of London School for Girls (CLSG) and CoLAT.

RESOLVED – That the updates be noted.

21. **STANDARDS SCRUTINY MEETINGS OF CITY SPONSORED ACADEMIES**

The Board received a report of the Director of Community and Children's Services detailing the findings of the scrutiny meetings of 1 and 4 November 2022.

RESOLVED – That the report be noted.

22. **CITY PREMIUM GRANT EVALUATIONS**

The Board considered a report of the Director of Community and Children's Services providing Members with a summary of the impact evaluations of City Premium Grants (CPG) funded projects delivered during the 2021/22 academic year.

23. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

25. **QUESTION RAISED AT THE COURT OF COMMON COUNCIL**

At the conclusion of the meeting, the Chair raised a discussion point for confidential session.

The Town Clerk noted that the meeting was inquorate and therefore, in line with Standing Order 36 of the Court of Common Council, the formal meeting was dissolved. Several Members agreed to remain to discuss this item informally.

Members discussed a question that had been raised for the next Court of Common Council.

The meeting ended at 12.20 pm

Chairman

Contact Officer: Chloe Ainsworth
Chloe.Ainsworth@cityoflondon.gov.uk

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Committee(s) Education Board	Dated: 06/02/2023
Subject: Education, Cultural and Creative Learning and Skills Update	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8, 9 & 10
Does this proposal require extra revenue and/or capital spending?	N/A
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Director of Community and Children's Services	For Information
Report author(s): Vasima Patel, Events Officer	

Summary

1. This report updates Members on recent events and activities delivered across the three strategies overseen by the Education Board: Education, Cultural and Creative Learning, and Skills. A calendar of meetings, forums, and events for the 2022-23 academic year is included in **Appendix 1**.

Recommendation(s)

Members are asked to:

- Note the update on Autumn events and activities across the three strategy areas.
- Note the calendar of forums and events over the 2022-23 academic year in **Appendix 1**.

Main Report

Background

2. The Education Board has oversight of three strategies: Education, Cultural and Creative Learning, and Skills (2019-23).

Current Position

3. Harry Kane receiving Freedom of the City of London

On Thursday 26 January, England Captain Harry Kane was awarded the Freedom of the City of London at a special ceremony. Our Family of Schools were given the exciting opportunity to invite 2 pupils per school to attend the reception after the ceremony from 4-5pm in the Crypts at Guildhall. 6 schools took up the offer with 12 pupils in attendance.

Upcoming

4. Creative Poetry Translation Day

On Friday 3 February, in collaboration with Christ Hospital and the Stephen Spender Trust, Year 5 pupils from all over London are being invited to Guildhall for a Creative Poetry Translation Day. Pupils will have the opportunity to explore and experiment with both Ukrainian and French to create their own versions/translations of poems. The day will be run by Christ Hospital's Head of English, Stephen Walsh, plus translation specialists. The aims for the Year 5 pupils will be:

- To develop an understanding of how language and literature provide a window into other cultures.
- Raise the profile of community languages within schools
- Improve creative writing skills.

5. Franklin Lecture

The Chair of Education Board and Master Educator, Caroline Haines, has kindly invited Sixth Form pupils from within our Family of Schools to the 2023 Franklin Lecture, taking place on Thursday 9 February. It will be hosted by The Worshipful Company of Educators at Mansion House with distinguished guest speaker, Alderman Professor Michael Mainelli. He will use the Franklin Lecture to explore new technology challenges from neuroscience to the 'persistent' Metaverse. He will share his thoughts on where radical institutions could overcome 'the establishment' and, how the establishment could reform its own economics to deliver superior performance for society and its own benefit. Places for the pupils are fully funded where they can attend the lecture, followed by a drinks reception.

6. Maths Challenge

On Wednesday 1 March, in collaboration with Christ Hospital, Year 5 pupils from all over London are being invited to Guildhall for a morning of challenging maths. The young mathematicians will participate in different mathematical tasks gaining points as they go along. At each of the stations, they could be solving puzzles using calculators, pentominoes, playing cards, tangrams, dominoes. The final round brings all the mathematicians together where they are tasked with lateral thinking questions which brings the event to an exciting conclusion.

7. Chess Tournament

This year's annual Chess Tournament, in collaboration with Chess in Schools and Communities (CSC), will take place at Guildhall on Thursday 2 March. Primary, Secondary and Sixth Form schools from within our Family of Schools are invited to enter a team of up to 15 players. The tournament is aimed at those pupils who are new to competitive chess but have an enthusiasm to improve and play against new players.

CSC will kindly provide ChessKid accounts for each participant - an online platform that allows children to learn through instructional videos, interactive lessons, and by playing other children from across the world. The system is designed for use by children of KS2 and early KS3 and has many features to ensure online safety.

The morning of the event will consist of coaching sessions and other chess activities delivered by CSC tutors. The tournament will then kick off from midday where every

competitor will play six games of chess. There will be trophies for the schools with the highest team scores and medals for the pupils with the highest individual scores.

8. Commonwealth Day

To mark Commonwealth Day 2023, The Royal Commonwealth Society have very kindly offered the Family of Schools the opportunity to attend and take part in this prestigious event. To be held on Commonwealth Day, Monday 13 March 2023, the event at Westminster Abbey is the largest annual celebration of the Commonwealth in the UK. The event typically takes place in the presence of His Majesty The King, Head of the Commonwealth, Her Majesty The Queen Consort, Senior Members of the Royal Family, UK and Commonwealth political leaders and diplomatic representatives and hundreds of school children from throughout the UK.

Students will also be invited to take part in The Queen's Commonwealth Essay Competition (QCEC) - the world's oldest international writing competition for schools which seeks to foster an empathetic and open-minded world view in the next generation of Commonwealth leaders. Each year, young people write on a theme that explores the Commonwealth's values and principles, with recent themes including the environment, inclusion, the role of youth leadership, and gender equality. Annually, winners travel to the United Kingdom for a week of educational and cultural activities, which culminates in a special Awards Ceremony, usually held at Buckingham Palace. Past winners have gone on to become prominent leaders, including the Prime Minister of Singapore, Mr Lee Hsien Loong, Pulitzer Prize winning journalist Mei Fong, and the renowned author, Elspeth Huxley. In 2023, the competition will launch during Commonwealth Week (w/c 13th March 2023) and will close at the end of June.

9. Wren 300 Project

To celebrate the 300th death anniversary of Sir Christopher Wren, a year-long project has been launched in collaboration with City of London Corporation, Diocese, City of London School and St Paul's Cathedral. This project will involve music, visual art and creative writing, bringing together pupils from across the City of London Family of Schools (and extended) to sing a new composition inspired by the wonder of Wren's architecture and his achievements. Pupils will also visit various inspirational and representative churches, logging their reactions in word, art papercuttings and attending singing workshops. Phase 1 of the project already took place on Wednesday 28 September where teachers were invited to St Stephen Walbrook church to officially launch the project and give them a flavour of what the students would experience during the project. Phase 2 will begin soon with full day workshop at St Stephen Walbrook & St James Garlickhythe on Monday 13 and 20 March. The participating schools will travel between both sites for a day of choir, poetry and art. Phase 3 will begin on Monday 19 June where all pupils will come back to St Stephen Walbrook church for a morning of singing rehearsals. This will be followed by a trip to St Paul's Cathedral where they will be given a fully guided tour of the prestigious venue. Students will also be given the opportunity to showcase their final artwork pieces at Barbican Library in July. Finally, Phase 4 will involve further rehearsals and a concert at Guildhall on Thursday 21 September.

16. The calendar of forums and events over the 2022-23 academic year is included in **Appendix 1**.

Options

N/A

Key Data

N/A

Corporate & Strategic Implications

N/A. This report is for information only.

Conclusion

Members of the Education Board have been updated on recent events and activities across their three strategy areas as well as upcoming events and activities over the 2022-23 academic year

Appendix 1 – Calendar of Forums and Events over the 2022-23 Academic Year**Vasima Patel****Events Officer**

Department of Community and Children's Services

T: 07928 573390

E: Vasima.Patel@cityoflondon.gov.uk



2022-23

Calendar of forums, committee meetings and events



	Best practice and strategy forums
	Events for pupils
	Events for school leaders and teachers
	Forums & training for Governors
	Education Board Members

Events and Meetings 2020/21	Date	Time	Location
September			
CoLAT Board of Trustees meeting	08/09/2022	09:00 - 11:00	CoLAT School & Virtual - TBC
Outdoor Environmental Picnic Day	16/09/2022	All day	Epping Forest
Headteachers Forum (Autumn 1)	22/09/2022	08:15 - 09:30	Virtual
Wren300 Teacher taster session	28/09/2022	08:30 - 10:30	St Stephen Walbrook church
October			
City School's Conference	03/10/2022	All day	Old Library, Guildhall
Chair of Governors Forum (Autumn)	05/10/2022	08:30 - 10:00	Virtual
CoLAT Finance & Operations Committee	11/10/2022	13:00 - 14:00	TBC
CoLAT Audit & Risk Committee	11/10/2022	14:00 - 15:00	TBC
Partnerships Forum (Autumn)	11/10/2022	08:30 - 10:00	Committee Room 1, West Wing
Cultural and Creative Learning Forum (Autumn)	12/10/2022	08.30 - 10.00	Museum of London, Activity Space 2
Education Board	20/10/2022	10:00 - 12:00	Committee Room 2, West Wing
Liveries Education Network (Autumn)	24/10/2022	13:30 - 16:00	Merchant Taylor's Hall
Autumn Half Term (Between 17 October 2022 - 28 October 2022) - School dates vary			
November			
CoLAT Scrutiny Meetings (Standards)	01/11/2022	09:00 – 15:30	Room 11, North Wing, Guildhall
Headteachers Forum (Autumn 2)	02/11/2022	08:15 - 09:30	Committee Room 2, West Wing
CoLAT Scrutiny Meetings (Standards)	04/11/2022	09:00 – 15:30	Room 11, North Wing, Guildhall
Lord Mayor's Show	12/11/2022	All day	City of London area
CoLAT Standards & Accountability Committee	17/11/2022	09:00 - 11:00	Committee Room 3, West Wing
Skills Forum (Autumn)	30/11/2022	08.30 - 10.00	Committee Room 1, West Wing
December			
Education Board	02/12/2022	10:00 - 12:00	Committee Room 4, West Wing
Governor Training - Finance	06/12/2022	08:30 - 10:00	Virtual
CoLAT Finance & Operations	08/12/2022	09:00 - 10:00	Committee Room 1, West Wing
CoLAT Audit and Risk	08/12/2022	10:00 - 11:00	Committee Room 1, West Wing
CoLAT Trust Board Meeting	15/12/2022	09:00 - 11:00	CoLAT School - TBC
Christmas Holidays Between 19 December 2022 - 2 January 2023 - School dates may vary			
January			
Headteachers Forum (Spring 1)	18/01/2023	08:15 - 09:30	Meeting room 2, North Wing
Chair of Governors Forum (Spring)	25/01/2023	08:30 - 10:00	Virtual



Last updated – 23 January 2023

Please note, all dates, times and venues are subject to change

For more information, please contact COLEducation@cityoflondon.gov.uk

February

Cultural and Creative Learning Forum (Spring)	01/02/2023	08.30 - 10.00	St Paul's Cathedral
CoLAT Standards & Accountability Committee	02/02/2023	09:00 - 11:00	Committee Room 3, West Wing
Chess Training Workshop 1	02/02/2023	13:30 - 15:15	Virtual
Poetry Translation Day	03/02/2023	09:30 - 15:00	Livery Hall, Guildhall
Education Board	06/02/2023	13:45 – 15:45	TBC
Chess Training Workshop 2	07/02/2023	13:30 - 15:15	Virtual
Skills Forum (Spring)	08/02/2023	08.30 - 10.00	City of London School

Spring Half Term

Between 13 February 2023 - 17 February 2023 - School dates may vary

CoLAT Finance & Operations Committee	23/02/2023	09:00 - 10:00	Committee Room 1, West Wing
CoLAT Audit and Risk Committee	23/02/2023	10:00 - 11:00	Committee Room 1, West Wing
CoLAT Scrutiny Meetings (Safeguarding)	27/02/2023	TBC	TBC
CoLAT Scrutiny Meetings (Safeguarding)	28/02/2023	TBC	TBC

March

Maths Challenge	01/03/2023	08:15 - 12:15	Livery Hall, Guildhall
Chess Tournament	02/03/2023	12:00 - 16:00	Livery Hall, Guildhall
CoLAT Scrutiny Meetings (Safeguarding)	02/03/2023	TBC	TBC
CoLAT Scrutiny Meetings (Safeguarding)	03/03/2023	TBC	TBC
Partnerships Forum (Spring)	08/03/2023	08:30 – 10:00	City of London Girls School
Education Board Breakfast Briefing	09/03/2022	10:30 – 11:00	TBC
Wren300 Music and Visual Arts workshop 1	13/03/2023	09:00 – 15:00	St Stephen Walbrook & St James Garlickhythe church
Liveries Education Network (Spring)	14/03/2023	13:30 - 16:00	Westminster School
Wren300 Music and Visual Arts workshop 2	20/03/2023	09:00 – 15:00	St Stephen Walbrook & St James Garlickhythe church
Through Our Eyes Art Exhibition - Launch	21/03/2023	N/A	Virtual
Governor Training - Basic Safeguarding	21/03/2023	08:30 - 09:45	Meeting Room 1-2, North Wing
Governor Training - Advanced Safeguarding	21/03/2023	10:00 - 12:00	Meeting Room 1-2, North Wing
Headteachers Forum (Spring 2)	22/03/2023	08:15 - 09:30	Committee Room 1, West Wing
CoLAT Board of Trustees meeting	23/03/2023	09:00 - 11:00	CoLAT School & Virtual - TBC

Easter Holiday

Between 3 April 2023 - 14 April 2024 - school dates may vary

April

Education Board	24/04/2023	11:00 – 13:00	TBC
Skills Forum (Summer)	26/04/2023	08.30 - 10.00	Skills Venue - TBC
Education Board Away Day	28/04/2023	08:30 - 13:00	City of London School

May

Headteachers Forum (Summer 1)	03/05/2023	08:15 - 09:30	Committee Room 2, West Wing
Cultural and Creative Learning Forum (Summer)	04/05/2023	08.30 - 10.00	Cultural venue - TBC
CoLAT Standards & Accountability Committee	04/05/2023	09:00 - 10:00	Committee Room 3, West Wing
Education Board Dinner	09/05/2023	18:00 - 21:00	Old Library & Art Gallery, Guildhall



Last updated – 23 January 2023

Please note, all dates, times and venues are subject to change

For more information, please contact COLEducation@cityoflondon.gov.uk

Skills Conference	18/05/2023	15:00 - 18:00	Livery Hall and Crypts, Guildhall
Chair of Governors Forum (Summer)	24/05/2023	08:30 - 10:00	Committee Room 1, West Wing
Through Our Eyes Art Exhibition - Workshops	Various dates	TBC	Participating schools

Summer Half Term

29 May 2023 - 2 May 2023 - School dates may vary

June

Liveries Education Network (Summer)	13/06/2023	13:30 - 16:00	Skinner's Hall
Partnerships Forum (Summer)	15/06/2023	08:30 - 10:00	CoLAT School - TBC
Wren300 first rehearsal and school trip	19/06/2023	09:00 - 15:00	St Stephen Walbrook church & St Paul's Cathedral
CoLAT Scrutiny Meetings (Finance)	19/06/2023	TBC	TBC
CoLAT Scrutiny Meetings (Finance)	20/06/2023	TBC	Virtual
CoLAT Scrutiny Meetings (Finance)	21/06/2023	TBC	Virtual
Governor Training - School data and performance	20/06/2023	08:30 - 10:00	Virtual
Education Board	21/06/2023	11:00 - 13:00	TBC
CoLAT Scrutiny Meetings (Finance)	22/06/2023	TBC	TBC
Headteachers Forum (Summer 2)	22/06/2023	08:15 - 09:30	Committee Room 2, West Wing
CoLAT Scrutiny Meetings (Finance)	23/06/2023	TBC	TBC

July

London Careers Festival - Day 1	03/07/2023	All day	Guildhall
London Careers Festival - Day 2	04/07/2023	All day	Guildhall
Through Our Eyes Art Exhibition - Final Collaborative Digital Artwork Launch	05/07/2023	All day	Virtual
London Careers Festival - Day 3	05/07/2023	All day	Guildhall
Wren300 Art Exhibition	4 - 26 July 2023	All day	Barbican Library Foyer
Results Day (KS2 SATs)	04/07/2023	N/A	N/A
CoLAT Finance & Operations Committee	06/07/2023	09:00 - 10:00	Committee Room 1, West Wing
CoLAT Audit and Risk Committee	06/07/2023	10:00 - 11:00	Committee Room 1, West Wing
CoLAT Board of Trustees Meeting	13/07/2023	09:00 - 11:00	CoLAT School & Virtual - TBC

Summer Holidays

21 July onwards - School dates may vary

August

Results Day (A-Levels)	17/08/2023	N/A	N/A
Results Day (GCSE)	24/08/2023	N/A	N/A

Guildhall is formed by a number of buildings and has multiple entrances. Please use the appropriate entrance when arriving for your meeting or event. <https://www.cityoflondon.gov.uk/about-us/find-us>



Last updated – 23 January 2023

Please note, all dates, times and venues are subject to change

For more information, please contact COLEducation@cityoflondon.gov.uk

Committee(s): Education Board	Dated: 06/02/2022
Subject: London Careers Festival 2023 Update	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 5, 8, & 10
Does this proposal require extra revenue and/or capital spending?	n/a
If so, how much?	n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: Director of Community and Children's Services	For Discussion
Report author: Caitlin McMillan, Lead Partnerships and Programmes Officer	

Summary

This report updates Members on the work being done to plan and prepare for the 2023 London Careers Festival (LCF).

Recommendation(s)

Members are asked to:

- Note the report.
- Note the actions being undertaken in preparation for the 2023 festival.

Main Report

Background

1. The London Careers Festival is an annual festival which introduces young people from Primary to Post-16 to the world of work.
2. The evaluation of the 2022 festival was brought to the Education Board Meeting in October 2022 and recommendations were agreed.
3. Following the evaluation, a verbal update on the progress for the 2023 festival was given to Education Board at its meeting in December 2022.

Current Position

4. Working group membership has been reviewed and a new group convened for the 2023 festival.
5. The LCF 2023 working group met for the first time in December 2022. The group reviewed feedback from the 2022 festival and agreed to a unified terms

of engagement document outlining the partnership structure for the 2023 festival.

6. The dates for the 2023 festival have been agreed as follows:
 - Primary – Monday July 3
 - Secondary – Tuesday July 4
 - Post-16 – Wednesday July 5
7. Discussions are under way with the Association of Apprentices to hold an event on Friday July 7, 2023, following last year's successful Big Apprentice Meet Up.
8. Procurement processes have begun for a core virtual festival delivery partner (Education & Employers) and will hopefully be complete by the end of February.
9. The virtual festival will take place over 3 days in the week beginning June 26, 2023.
10. Discussions with several businesses and cultural partners are underway and will be confirmed in the coming weeks.

Options

N/A. Item for discussion only.

Proposals

11. Regular meetings of the working group scheduled between now and LCF 2023. Provisional dates for these meetings (held roughly every 6 weeks) have been sent to the group.
12. Initial marketing is currently underway with a 'save the date' to be sent to schools in February 2023 with a full marketing plan to be drawn up by the end of February
13. A pack being created for prospective partners to outline what participation in LCF entails and will include options for engaging and participating.
14. Confirmation of partner organisations and schedule of opportunities drawn up.

Corporate & Strategic Implications

15. Strategic implications

LCF aligns directly with outcome 3, 5, 8 and 10 of The Corporate Plan, as well as with the Education Board's tripartite strategies: Education, Cultural and Creative Learning and Skills. As outlined in these strategies, the City aims to ensure that everyone has equal opportunities to enrich their lives and reach their full potential, as well as to ensure that City employers and other organisations, and London more widely, have access to the skills and talent they need. LCF provides young people with opportunities to explore their own skills and interests and to support them make informed choices about their working lives. LCF also supports young people who may be facing educational disadvantage such as pupils who are eligible for Pupil Premium and pupils with SEND.

16. Financial implications

The festival continues to be good value-for-money and has impact on its core audiences: young people, schools, businesses and livery companies. Furthermore, the festival has delivered a blended delivery model through the expanded two-week event while remaining within its original budget. Key to running the 2023 festival will be the expansion of successful partnerships to support participation, marketing and operational activities. This, combined with the inflation of costs for in-person events, will mean that the festival will continue to need financial support to ensure that it can be delivered successfully with lasting impact for its intended audiences.

17. Resource implications

As recommended in the full report, the festival will continue to need operational support from external contractors and continued strategic oversight by officers within the Education Strategy Unit.

18. Equalities implications

There are no legal, risk, security or climate implications identified.

Conclusion

Preparations for the 2023 London Careers Festival are currently underway. Taking into account feedback from the 2022 festival, the 2023 festival structure is being updated and a number of new partners engaged. The work surrounding marketing to schools and potential attendees will begin in February 2023 with booking opening in April 2023.

Appendices

None

Lead Partnerships and Programmes Officer
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Committee(s): Education Board	Dated: 06/02/2023
Subject: Environmental & Outdoor Learning Update	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	2, 3, 8 & 11
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Director of Community and Children’s Services	For Discussion
Report author: Torri Stewart, Lead Strategy & Impact Manager	

Summary

This report updates Members with the current position regarding Environmental & Outdoor Learning (EOL). The report:

- Highlights the important role that EOL will play in helping the City of London Corporation achieve its goals to ‘shape outstanding environments’ and ‘contribute to a flourishing society’.
- Highlights the value and significance of EOL within the City of London Corporation’s Family of Schools
- Informs Members that EOL will be a priority consideration in the development of the Education Board’s updated strategies
- Notes the formal appointment of Alderman Robert Howard as the new Lead Member for Environmental & Outdoor Learning.

Recommendations

Members are asked to note the updates shared in this report.

Main Report

Background

1. The City Corporation’s Corporate Plan 2018-23 outlines aims to contribute to a flourishing society and to shape outstanding environments. In addition, the City Corporation has committed to the Climate Action Strategy 2020-2027. This strategy

commits to working with creative and educational sector partners to deliver sustainable initiatives.

2. The Education Board has strategic oversight of the delivery of the City Corporation's Education, Cultural and Creative Learning & Skills Strategies 2019-23. The Education Board and Education Strategy Unit (ESU) are therefore able to initiate and amplify activities to help the City Corporation achieve its ambitions related to biodiversity, sustainability and the environment.

3. Aligned with this, school leaders, teachers and in particular young people are also passionate about helping to protect the environment. They are increasingly keen to be involved in, or to lead environmental projects.

4. This is illustrated by activity that has taken place across the City Corporation's Family of Schools over the last two years, including a pupil-driven multi-school climate action conference, a climate and nature summer school, nature focused residency trips for secondary pupils, and a primary environmental day. The growing significance of EOL is further reflected in future activity planned across the schools including operations-focused eco awareness drives, larger scale pupil-led conferences and residential trips that are focused specifically on environmental awareness.

Current Position

5. In February of 2023, development of the new strategies for the Education Board will begin in earnest. This task will be completed in the first quarter of 2024, with a view to these strategies being activated for the Family of Schools in September of 2024.

6. To acknowledge and reflect the passion and drive around climate action and EOL that is present within the City Corporation and its Family of Schools, and to facilitate an acceleration of activity taking place in these areas, EOL will be an area of critical focus during the development of the new strategies.

7. To help drive delivery in this area before the new strategies are in place, and as approved in its meeting on 2 December 2022, Alderman Robert Howard has been appointed as the Education Board's lead member on Environmental and Outdoor Learning. This appointment will involve Alderman Howard focusing and holding the Education Unit to account for impact and progress regarding EOL, leveraging influence across the City and its partners and promoting EOL widely.

8. The Education Strategy Unit has started a dialogue around EOL with the Natural Environment Unit, the Climate Action Team, and Alderman Robert Howard, and a strategic position is currently in development.

Proposals

N/A

Options

N/A

Corporate & Strategic Implications

9. EOL is aligned to the goals and outcomes of the following strategies and plans:

- The City Corporation's Corporate Plan 2018-23
- Education, Cultural and Creative Learning and Skills Strategies 2019-23
- Climate Action Strategy 2020-2027
- Environment Department Plan 2022/23

Conclusion

This report has highlighted the value of EOL for the City Corporation and its Family of Schools, and informed Members that EOL will be a critical consideration in the development of the new Education Board strategies. It has also informed Members that efforts will be amplified in the coming year through the collaborative efforts of the ESU, the Natural Environment Unit, the Climate Action Team, and the newly appointed Lead Member for Environmental and Outdoor Learning, Alderman Robert Howard.

Torri Stewart

Lead Strategy & Impact Manager

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